

Patrol Name: _____

Date of Campout: _____

Name of Campout: _____

Status of Patrol Scouts - List all the Scouts attending campout.

	NAME	Camping Fee Paid (Amount)
1	_____	_____
	Patrol Leader/ Acting PL	
2	_____	_____
	Assistant Patrol Leader/ Acting APL	
3	_____	_____
	Patrol Quartermaster/ Acting PQM	
4	_____	_____
5	_____	_____
6	_____	_____
7	_____	_____
8	_____	_____
9	_____	_____
10	_____	_____
11	_____	_____
12	_____	_____
13	_____	_____
14	_____	_____

Double Check! Have you accounted for every single one of your Patrol's Scouts on the above List? "No" is NOT an acceptable answer!

If a Scout is missing from the planning session(s), you MUST call him immediately and determine his status!

Once you have completed your Patrol Status List, inform the SPL of the results. If your Patrol is short of experienced Scout help, make sure the SPL is aware of that fact.

Once the SPL has discussed the campout with each Patrol Leader, he will inform you of which non-

Patrol Senior Scouts and Adult Leaders will be assigned to your Patrol.

Patrol Leaders for this Campout - Note! - Must be Definitely Attending the Campout! If your Patrol has no experienced Scouts attending, you may use an assigned Senior Scout as the Acting Patrol Leader.

Troop Required Activities

At 4 weeks before campout.

Make reservation with place attending 4 weeks or more in advance (If reservations are needed).

At 3 weeks before campout.

Hand out permission slips to troop and introduce campout 3 weeks before campout.

Identify troop equipment needed for camp not patrol equipment (flags, bulletin board, first aid kit etc.).

Identify what other adults are going. If needed plan what activities will be offered and who is to run them.

Give Tour Permit to adult leading activity 3 weeks before campout. (Unless site requires earlier)

At 2 weeks before campout.

Identify scouts are going on campout.

Collect completed permission slips and medicals (if required). Collect Camping Fees.

Set up scouts in patrols (if natural patrols are not efficient)...

Have patrols start to plan menus.

Have patrols develop equipment list and hand into QM. by end of meeting.

Figure out tenting assignments.

Arrange for missing slips to be delivered to you by the end of the week.

Find drivers going to the campout.

Find drivers coming back from campout.

Determine who is riding with whom.

At 1 week before campout.

Have patrols finalize menus and decide who is to buy food. Collect grocery money.

Have patrols set up duty roster.

Patrol Quartermasters pack trailer with Troop QM

Finalize driving arrangements.

Hand out maps to drivers at this meeting.

2 days before the campout.

Confirm driving arrangements.

At campout.

Execute your plan..

At end of campout make sure all of the equipment assigned out and is taken home to be cleaned.

Week after campout.

Give the scribe a list of those who attended the campout.

Hand in an article about the campout to the SM.

Work with the QM to insure all of the equipment is returned.

If needed have thank you for the scouts to sign at the meeting.